**M I N U T E S**

Reorganization Meeting

Northvale Board of Health

January 6, 2022

7:30 PM

**ZOOM MEETING ID: 841 4529 5264**

 **Password: 152233**

 **Phone In Number: 1-646-558-8656**

 **Password: 152233**

**CALL THE MEETING TO ORDER**

Mrs. Visconi called the meeting to order at 7:30 PM via ZOOM. She wished everyone a Happy New Year.

**STATEMENT**

Mrs. Visconi read the “Sunshine Statement” into the record as follows:

*“This is a Reorganization Meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official newspaper of the Borough, filed with the Municipal Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility.”*

**OATH OF OFFICE ADMINISTERED TO:**

Municipal Clerk Weston administers the Oath of Office to:

Dr. David Levine

Debra Visconi

David Yoon

**BOARD OF HEALTH MEMBERS TERMS**

Patrice Hunkin term ending 12/31/2023

David Levine term ending 12/31/2024

Kathy Uglione term ending 12/31/2023

Debbie Visconi term ending 12/31/2024

David Yoon term ending 12/31/2024

**ROLL CALL**

Present: Dr. Levine, Mrs. Hunkin, Mrs. Uglione, Mrs. Visconi, Mr. Yoon

Also Present: Elzbieta Czekanski, Bergen County Health Department, Councilwoman

 Kara Armstrong, Frances Weston, Municipal Clerk

**ELECTION OF PRESIDENT AND VICE PRESIDENT**

 Dr. Levine made a motion to nominate Mrs. Visconi as President of the Board of Health. Mrs. Hunkin seconded the motion. All were in favor.

 Mrs. Visconi made a motion to nominate Dr. Levine as Vice President of the Board of Health. Mrs. Hunkin seconded the motion. All were in favor.

**APPROVAL OF MINUTES**

On a motion made by Dr. Levine, seconded by Mrs. Hunkin all were in favor to approve the Minutes of the June 24, 2021 Meeting.

**Approve Meeting Dates for 2022**

On a motion made by Dr. Levine, seconded by Mrs. Hunkin all were in favor to approve the Meeting Dates for 2022 as follows: January 6, March 17, June 16, October 20.

**APPOINTMENTS**

On a motion made by Mrs. Hunkin, seconded by Dr. Levine all were in favor to accept the following appointments:

TYCO Animal Control Services as Animal Warden for a one year term ending 12/31/22

William Guyt as Pest Control Officer for a one year term ending 12/31/22.

**CORRESPONDENCE**

1. **Immunization Audit Report**

**RESOLUTIONS – Consent Agenda**

**#2022-01 Authorize the Northvale Board of Health President to sign the 2022 Contract for TYCO Animal Control Services**

**#2022-02 Authorize the Northvale Board of Health President to sign the 2022 Contract with Hillsdale for Child Health Conferences**

#**2022-03 Authorize the Northvale Board of Health President to sign the 2022 Agreement with the Bergen County Health Services**

On a motion made by Mrs. Hunkin, seconded by Dr. Levine all were in favor to authorize the Board of Health President to sign the 2022 Contracts for TYCO Animal Control, Hillsdale Child Health Conference, and Agreement with Bergen County Health Services.

**2021 REVENUE COLLECTED**

Food Establishment License Fees $16,125.00

Death Certificate Fees $14,050.00

Birth Certificate Fees $ 0.00

Marriage Certificate Fees $ 1,068.00

Pet Licensing $ 3,679.00

Late Fees (Dogs and Cats) $ 75.00

**TOTAL $34,997.00**

**PAYMENT OF BILLS**

Ratify and approve all bills paid between June 1, 2021 and December 31, 2021.

 **North Jersey Media $ 7.65**

Legal Ad

 **RR Donnelly $105.00**

Safety Paper

 **Hillsdale Board of Health**  **$105.00**

 Child Health Conference

 **Dr. Stefanie Simon**  **$150.00**

 Rabies Clinic

 **US Pharmacy $325.00**

Flu Shots – Employees/School

 **TYCO Animal Control $4,065.00**

 May,June,July,August,September,

 October, November

 **Staples Advantage** **$27.70**

 Office Supplies

 **Business Information Systems $385.75**

 FTR Recorder

 **Bergen County Health Dept. $340.00**

 Bloodborne Pathogen Training

 **NJ Dept of Treasury $80.00**

 Pesticide License Renewal

 **Bergen County Health Dept. $38.17**

 Consultation Old Septic

 **Bergen County Health Dept. $27,253.56**

 2021 Health Services Contract

On a motion made by Mrs. Uglione, seconded by Dr. Levine all were in favor to ratify and approve the bills paid between June 1, 2021 and December 31, 2021.

**OPEN TO PUBLIC**

President Visconi opened the meeting to the public. There being no comments, President Visconi closed the meeting to the public.

**SECRETARY’S REPORT**

Mrs. Weston reported that all the food license renewals have been mailed. The dog/cat renewals have also been mailed out. She also informed the Board that she has been appointed as the Municipal Clerk.

**REPORTS**

**Pest Control Officer’s Report**

Mr. Guyt was not present at the meeting. He was getting ready for the upcoming snow storm.

**Health Officer’s Report – June,July,August,September,October,November**

 **Ms.** Czekanski reviewed the reports. She explained to the Members that she tries to work with the food establishments giving them a chance to correct the violations.

**Nurse’s Report – June,July,August,September,October,November**

**TYCO Animal Control Officer’s Report – June,July,August,September,October,**

**November**

On a motion made by Mrs. Uglione, seconded by Mrs. Hunkin all were in favor to accept the Health Officer’s Reports, Nurse’s Reports, and Animal Control Officer’s Reports.

**COUNCIL MEMBER REPORT**

President Visconi welcomes Councilwoman McMorrow. Councilwoman McMorrow informs the board that she is newly appointed to the Council. This will be a learning experience for her and she has learned some things tonight. She tells the Board member if there is anything she can do to let her know. Everyone welcomes her.

**BOARD MEMBERS COMMENTS**

Mrs. Hunkin asked if the Senior Center has reopened and was concerned about our Senior Citizens. Mrs. Weston answers that the Center has reopened, Monday through Friday, 9:00 – 2:00. The Director has a number of events for the Seniors such as bingo, movie day, exercise class, etc. Mrs. Hunkin also asked if the Nurse is still doing blood pressure screening at the center.

 Mrs. Weston had received an inquiry from a resident as to whether the Borough had home tests for residents. Mr. Yoon offered to look into getting a price for home tests for the Borough.

**ADJOURNMENT**

On a motion made by Mrs. Uglione, seconded by Dr. Levine all were in favor to adjourn the meeting at 8:10 PM.

Respectfully Submitted,

Frances Weston

Municipal Clerk

Approved: March 17, 2022